

## PARISH PASTORAL COUNCIL MINUTES

February 10, 2009

Members Present: Fr. Romy, Dorothy Morse, Tom Klocek (Vice Chair), Doug Bruno, Ann Roth, Debbie Tucker, Joe Raymond, Alan Cole, Walter Quigley, John Nogosek, Barb Blumfelder, Kelly Bruno, Keith Koon, Mary Riley, Tom Packert, Sheila Gargiulo

Opening Prayer: Mary Riley

Review of Minutes: January 2009 Pastoral Council meeting minutes were amended and approved.

Standing Committee Reports:

Stewardship (Alan Cole). Report submitted. No discussion from Council

Peace and Justice (John Nogosek). No report submitted. Sign up sheets filled in within three weeks. NEST is fully staffed.

Christian Formation (Mary Riley). Report submitted. No discussion from Council

Liturgy (Debbie Tucker). Report submitted. No discussion from Council.

Community Life (Sheila Gargiulo). No report submitted. No discussion from Council.

Old Business:

Mission Statement Revision. Many Council members stated that they had not received for review the most recent draft of the parish mission statement. Tom Klocek will follow up with Dave Zybak to ensure the mission statement is resent to Council members.

Parish Directory. Jean Gaspar has volunteered to lead this effort. This effort will begin in the September/October timeframe of 2009.

Spring Fundraiser. Nothing new to report.

Parish Census. Keith Koon provided Council with an update. Approximately 390 census forms have been returned. Nine forms were from unregistered parishioners.

There were several forms indicating that parishioners requested follow up from either Fr. Romy, Dorothy Morse, or from parish council. Sheila volunteered to sort the returned forms to identify those parishioners interested in ministry activities.

Over 1,600 census forms still need to be mailed to parishioners. As a way to limit the number of census forms that need to be mailed, reduce the cost of postage, and eliminate families from the parish database, Keith suggested a review of the database be performed to identify parishioners who have tithed one or more times during 2008. Kelly volunteered to perform this task.

New Business:

New Council Member Nominating Committee. Dave Zymbak, Keith Koon, and Joe Raymond will lead this committee to identify parishioners qualified to replace the outgoing members.

The annual Ministries Fair will be held February 28 and March 1. Alan Cole stated the booklets are in final revision. Announcements at masses and in the bulletin are forthcoming. Sheila will organize a bake sale to coincide with the event.

Haiti Fund Campaign. Rick Martin provided a letter to Fr. Romy and Council requesting he be permitted to erect an offertory stand in the Commons area during Lent in an effort to raise money for the Maison Fortunate Orphanage in Haiti. Council offered suggestions as to how to raise awareness and creative ways to encourage families to participate. Fr. Romy approved this effort.

Matters from Pastor / Staff:

Prince of Peace and Saint Stephen, Martyr will hold a Lenten Communal Reconciliation at Saint Stephen, Martyr Catholic Church on March 19 at 7:00 pm.

A meeting between Fr. Romy, Msgr. McCarin, and John Nogosek will be held to discuss the collaboration effort of parish ministries between Prince of Peace and Saint Stephen, Martyr.

HVAC System and other facilities issues. Roger Tucker, Facilities Manager, briefed Council on the condition of the HVAC system. Installed in 1993, this model's life

expectancy is 12 to 15 years. In March 2009, this model will be 16 years old.

The unit has been leaking water since 2006 and possibly endured a lightning strike that burned up a major wiring harness.

Attempts were made to put the replacement of the unit into the Capital Budget for 2007, but funds were not available due to ongoing litigation concerning the education wing. Replacement estimates range from \$96,000.00 to \$120,000.00.

The unit is in good mechanical shape and running well. Roger stated the leaks can be managed, but he recommended funds begin to be set aside for eventual replacement of the unit.

Additionally, Roger also stated the parking lot will require repairs in the future, and portions of the building surrounding Fr. Romy's office requires repainting.

#### Matters from Council

##### Members and Parishioners:

Barb Blumfelder briefed Council on the status of the office staff computer system. The state of the computers and server used by the staff is poor. Mr. Steve Bridges, along with Mr. Don Newsome, evaluated eight CPUs donated by Saint Leo University to determine if these CPUs would be an upgrade to the current system. Steve assessed them to be in very good condition. Since they did not contain an operating system or virus protection, these necessities were purchased through the Richmond diocese. Steve and Don performed the installation and the system is up and running to the satisfaction of Fr. Romy and the office staff. Steve will continue to monitor the computer system and make recommendations free of charge.

Kelly briefed Council on the results of the "Serve the City Chesapeake" kick-off meeting. There were approximately 30 churches from Chesapeake represented at the meeting. It is a program to encourage churches of Chesapeake to collaborate and work with the poorer communities of the city in an effort to build lasting, cooperative relationships that result in healthy communities.

One way to view this program is as a mission trip performed locally. There is a week-long work camp in June in which all of the participating churches work together to clean up, repair, and beautify the communities. It concludes with a picnic. While stating that this initiative

is most worthy of the parish's time and attention, Kelly stated that this program is year round and will take a concerted level of commitment. Concerns were voiced over whether the parish can sustain the adequate number of volunteers necessary for proper support taking into consideration the other ministry commitments currently in place. Kelly will attend the next scheduled meeting.

Important Dates:

Apr 21 (New Parishioner Welcome scheduling)  
Apr 21 (Parish budget)

Closing Prayer:

Adjournment:

Meeting adjourned at 9:15 pm.

Pastoral Council Chair